



MEETING MINUTES

Administrative Charging Committee (ACC)
Wednesday, July 19, 2023
6:00 pm – 7:00 pm

[Zoom Link](#)

Attendees: Andrea Johnson (Vice Chair), Thomas Pinder, Chris Jennison., Fatmata Barrie (Staff), *Laura Byers* (Staff, Minute Taker)

Members Absent: Bishop Paul Walker (Chair), James Hopkins Jr

1. Call to Order
2. Review/Approval of Agenda and Minutes

Motion to approve the June 28 meeting minutes and July 19 meeting agenda. Approved.

3. Discussion – Review the Standard Operating Procedure (SOP)

Summary:

- Members discussed the current status of the Standard Operating Procedure.

Actions Item: Members will continue to review and modify the SOP until the ACC Special Council member comes on board.

4. Case Review

Summary:

- Committee voted to move to a close session to discuss details of the Investigative File.

(Vote 3/0) Motion to move to closed session to review details of personnel issues pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”

5. Adjournment

*Next ACC Meeting: Wednesday, August 9, 2023 (6 pm-7 pm)
Virtual via Zoom Link*